**Joshua C. Blair**

1565 N University Ave. #178

Provo, UT 84604

801.787.8680 | joshuacblair@gmail.com

**Experience:**

# 02/2017-04/2017 TAM Solutions

# *Desktop Data Destruction / Refurbishing Technician*

* Safely destroyed client data using Blancco 5 to wipe incoming hard drives in compliance with R2 Electronic Recycling Standards.
* Refurbished machines for resale by upgrading RAM and hard drive and checking hardware reliability using PC Check by Eurosoft. Reflashed BIOS with current version using MS-DOS bootable USB.
* Installed a clean Windows 10 Pro image using Windows 10 Installation Media or installed a pre-configured Windows image via Clonezilla, and updating/installing drivers and updates.

# 09/2016-01/2017 Walmart Auto Care Center

## Service Writer/Technician

* Helped customers make good decisions about their vehicle service, wrote orders accurately and quickly, and effectively communicated those orders to the technicians.
* Checked and filled vehicle fluids, while verifying and recording specific fluid amounts.
* Safely and efficiently operated all heavy machinery required.

# 07/2013 Boy Scouts of America National Youth Leadership Training (Timberline)

## Course Chaplain (Youth Staff)

* Organized and carried out an inter-faith worship service for twenty youth and five adults.
* Organized and carried out a Boy Scouts of America chip ceremony.

**Honors/Special Recognitions:**

* Phi Eta Sigma Honor Society (2018)
* Boy Scouts of America – Eagle Scout Award (2016)
* National Honor Society Nominee/ Recipient (2013-2015)
* Central Utah Science and Education Fair – Animal Science 3rd Place Winner (2013-2014)
* American Heritage School Graduating Salutatorian – Class of 2016